## SAFE ZONE:

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

Keep all elements away from the blue line (Safe Zone).

## **TRIMMING ZONE:**

Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

## - BLEED ZONE 0.125 inches:

Make sure to extend the background images or colors all the way to the edge of the black outline.

## **IMPORTANT**

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Full Bleed Size 16.50 x 20.50** 

419.10 x 520.70mm

Document 16 x 20 Inches

Trim Size 406.40 x 508.00 mm

Safety Area 15.50 x 19.50 Inches

393.70 x 495.30 mm