

— **SAFE ZONE:**  
All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

**Keep all elements away from the blue line (Safe Zone).**

— **TRIMMING ZONE:**  
Please allow 0.125 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

— **BLEED ZONE 0.125 inches:**  
Make sure to extend the background images or colors all the way to the edge of the black outline.

**IMPORTANT**  
Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Full Bleed Size 24 x 77.5 Inches**  
**609.60 x 1965.50 mm**

**Document Trim Size 23.50 x 77 Inches**  
**596.90 x 1995.8 mm**

**Safety Area 23 x 76.5 inches**  
**584.20 x 1943.10 mm**

Please extend the background 3" at the bottom to the maximum height of 80.

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Please extend background to the bottom of the slide  
Need an additional 3" at the bottom