

**SAFE ZONE:**

All critical elements (text, images, graphics, logos, etc.) must be kept inside the blue box.

**Keep all elements away from the blue line (Safe Zone).**

**TRIMMING ZONE:**

Please allow 0.1 inches cutting tolerance all around. We do not recommend having borders due to shifting in the cutting process, which may cause borders to appear uneven.

**BLEED ZONE 0.1 inches:**

Make sure to extend the background images or colors all the way to the edge of the black outline.

**SCORING LINE**

**IMPORTANT**

Please remove our guidelines/instructions before submitting your files, or else they will be printed. All text should be converted to outline.

**Full Bleed Size** 7.25 x 10.25 Inches  
184.15 x 260.35 mm

**Document Trim Size** 7 x 10 Inches  
177.80 x 254.00 mm

**Safety Area** 6.75 x 4.75 Inches Per side  
171.45 x 120.65 mm